

New Course Offerings at CLD

The DC Department of Human Resources (DCHR) Center for Learning and Development (CLD) is excited to introduce our new learning programs for FY15

New Computer Courses

- Adobe InDesign - Level 1
- SharePoint Foundations - Level 1
- Microsoft Visio 2010 - Level 2
- Microsoft PowerPoint 2010 - Level 2

Course for Senior Level MSS Employees *Coming January 2015*

An advanced management course for Senior MSS and Excepted Service employees

Giving and Receiving Feedback Course for MSS

Open the door to discussion and problem solving with effective feedback strategies

Certification for CPR First Aid Course

Certification for employees who complete the CPR First Aid course beginning FY15

For more information, contact your agency's training coordinator or the Center for Learning and Development at 202.442.9700 or via email at dchr.cld@dc.gov

